



# Ash Croft Primary Academy

Ash Croft Primary Academy  
Deep Dale Lane  
Sinfin Moor  
Derby  
DE24 3HF

Executive Principal: Mr Tom Stockwell  
Head of Academy: Mrs Lindsay Trail  
Phone: 01332 764160  
E-mail: [info@ashcroft.theharmonytrust.org](mailto:info@ashcroft.theharmonytrust.org)  
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7<sup>th</sup> September 2020

Dear Parents,

Thank you for your ongoing cooperation with the staggered arrival and collection times. I am sure you all noticed how much better it worked this morning.

However, can you please make sure you drop your child during their class's allocated 5 minute slot. If you arrive slightly early please either wait in your car or on the pavement away from the entrances.

If your child is coming in the side gate, please walk them through the gate and then leave by following the one-way system. Please do not leave them at the gate and return down the jitty. There was some congestion in that area this morning and people walking both ways down that path which is something we are working hard to avoid.

Class	Teacher	Arrival time	Collection time	Gate
Donaldson	Mrs Goodlip	8.45-8.50am	3.10pm	main front gate
Dahl	Miss Lacey	8.45-8.50am	3.10pm	side gate
Cowell	Mrs Mehmood	8.50-8.55am	3.15pm	side gate
Rauf	Mr Carter	8.50am	3.15pm	end gate
Rundell	Miss Ganatra	8.55-9.00am	3.20pm	side gate
Rowling	Miss Watterson	8.55am	3.20pm	end gate

A video has been posted on the school website and ClassDojo showing how the one-way system works as you as you come into school. Please watch this to help if you are not sure where to go.

Please also remember that school will close early every **Wednesday**. Children should be collected from their usual gates at the following times:

Donaldson – 12.30pm  
Dahl – 12.30pm  
Cowell – 12.35pm  
Rauf – 12.35pm  
Rundell – 12.40pm  
Rowling – 12.40pm

Yours faithfully

Mrs Trail



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