Ash Croft Primary Academy
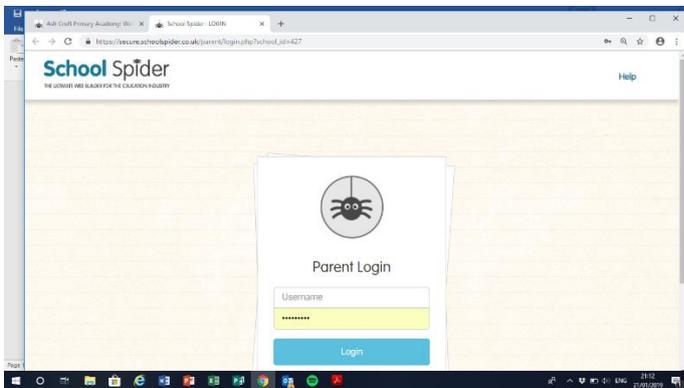
**Parent Evening Booking System – School Spider**

If booking from the website browse to : http://ashcroft.theharmonytrust.org

**Step 1**

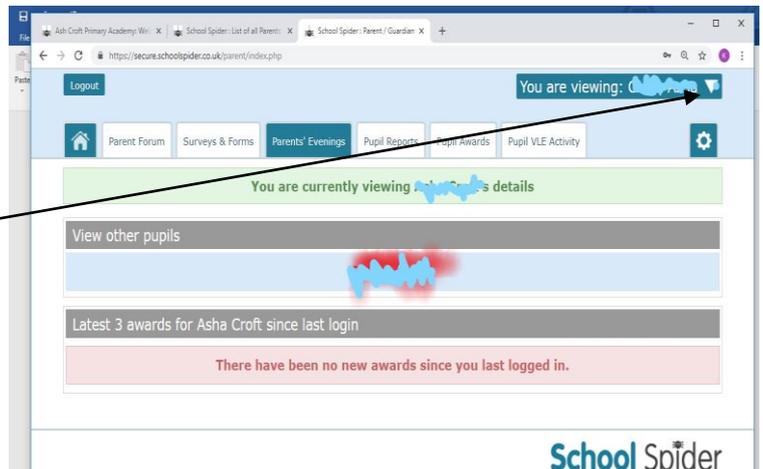Login via the Parent Login area, using your Parent Log in details.

Username and password – provided by school.





**Step 2**

Click on to the parents evening area and book your slot for your child. Book for each child as you require. Click on drop down menu to view other children's profile.
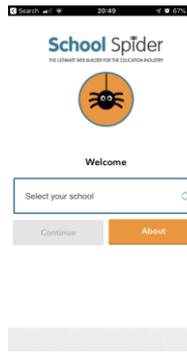
Book for each child as you require.
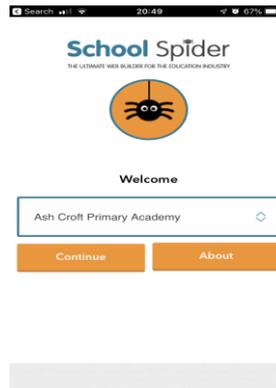
**Booking Parents Evening on the App**

**Step 1**
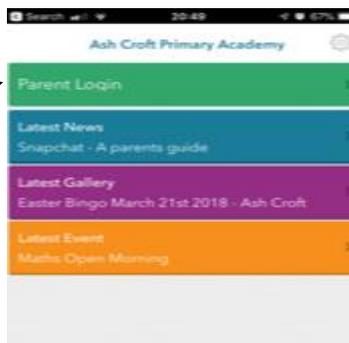
Open School

Spider App

**Step 2**

Select School –

Ash Croft
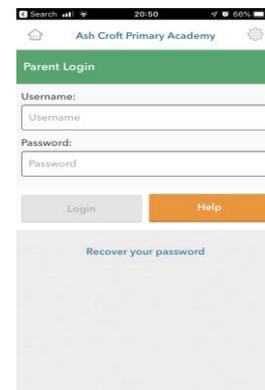Primary
Academy

**Step 3**

Go to Parent
Login

**Step 4**

Type in your
username and
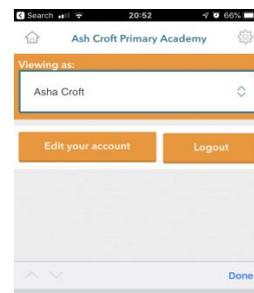password –
which you
have been
emailed.

**Step 5**

Tap on Parent
Dashboard

**Step 6**

Tap on your
childs name.

**Step 7** Tap on Parents Evening

Go to the Parent Evening area and then pick a slot you require.

Book for each child using the cursor to move from child to another – make a note of your times.  The
office will receive notification of your booking.